

## Academic Deadlines – 2018|2019

### Master Programmes

Acts	Proceedings	When
<b>Student Card</b>	The card is issued by CGD - Caixa Geral de Depósitos and it can be: a) Associated with a bank account - the card is sent to the student address; OR b) Not associated with a bank account - the card is sent to FFULisboa and collected by the student.	After the registration / enrollement.
<b>Courses Equivalence</b>	The student should submit a request at the <a href="#">Fénix Edu Platform</a> together with a copy of the academic qualifications and the programmes contents.	<b>1st semester:</b> September 24 to October 12, 2018. <b>2nd semester:</b> 1 to 15 February 2019.
<b>Part-time Student</b>	The application for part-time student (enrollment up to 30 ECTS) is made through a <a href="#">request</a> to: <a href="mailto:posgraduados@ff.ulisboa.pt">posgraduados@ff.ulisboa.pt</a> , duly dated and signed.	At the registration / enrollment.
<b>Special Statutes</b>	<b>Students workers:</b> The application is made at the <a href="#">Fénix Edu Platform</a> with all documents provided for this purpose. <b>Other Statutes:</b> The <a href="#">Request</a> should be sent by email to: <a href="mailto:posgraduados@ff.ulisboa.pt">posgraduados@ff.ulisboa.pt</a> , duly dated and signed, with all documents provided for this purpose.	<b>1st semester:</b> September 24 to October 12, 2018. <b>2nd semester:</b> 1 February to 15 February 2019.
<b>Improvement</b>	Students have the possibility to improve any mark, once in their school course, using the <u>two following evaluation periods</u> (Normal or Appeal). The enrollment is made through to: <a href="mailto:posgraduados@ff.ulisboa.pt">posgraduados@ff.ulisboa.pt</a> with the full name of the student and the course. Each improvement has a cost of 15 euros per course.	Up to 3 days before the evaluation date.
<b>Standalone Course Units</b>	The application is made at the <a href="#">Fénix Edu Platform</a> with all documents provided for this purpose.	<b>1st semester:</b> August 1 to September 30, 2018. <b>2nd semester:</b> 1 to 28 February 2019.

Note: All [requests](#) should be emailed to: [posgraduados@ff.ulisboa.pt](mailto:posgraduados@ff.ulisboa.pt), duly dated and signed.